



## Comrade Trustee Services Limited

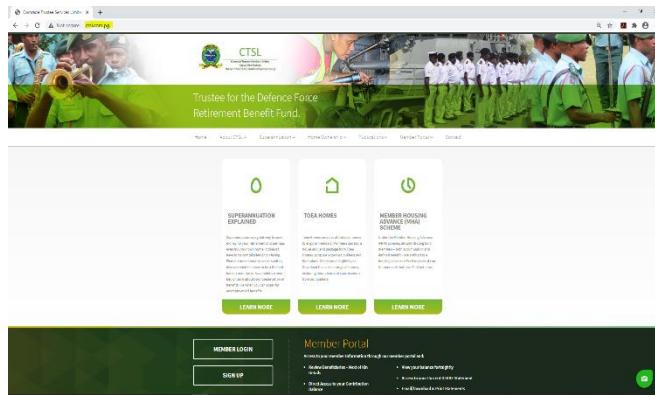
Trustee for the Defence Force Retirement Benefit

### CTSL Online Portal User Guide

**Step 1.** Enter the URL Address <https://portal.ctsl.com.pg>

On your browser or

Access through the CTS defense force retirement benefit



**Step 2.** Click on “**Member Login**” if you’ve already signed up on the portal or click “**Sign Up**” if it’s your first time logging in to register.



#### Step 3. Sign Up Page

3.1 Enter your DFRBF member number

3.2 Enter your Surname

3.2 Enter your Payroll number

3.3 Click on Register

\*A token will be sent to you via SMS\*

#### Register Now

To register, please provide the following details. If you do not wish to register online please call Comrade Trustee Services Limited on (675)320 3455 or (675)7998 7900 or email [info@ctsl.com.pg](mailto:info@ctsl.com.pg)

After you enter your Member Number, Surname and Payroll Number, we will send you an email with instructions on how to activate your account online.

Member Number \*

001234

Surname \*

Luke

Payroll Number \*

05123456

REGISTER

CANCEL

#### Step 4.

4.1 Enter Token received via SMS

Token \*

91087728

New Password \*

Ctsl@2020

Re-enter New Password \*

Ctsl@2020

SUBMIT

REGENERATE TOKEN

CANCEL

#### Step 5. Log In Page

5.1 Enter your User Name (DFRBF Member Number) and your Password then click on “Log In”

**Note:** If you forget your password click on “Forgotten Your Password” to create a new one.

Enter your Username and Password

Registered members can log in by entering their Username and password below then clicking the Login button.

If you are already a member of Comrade Trustee Services Limited but don't have a login yet, [register now](#).

Username

001234

Password

Ctsl@2020

LOGIN

[Forgotten your password?](#)

